***CITY OF BERTHA***

***REGULAR MEETING OF THE CITY OF BERTHA***

***HELD AT THE BERTHA COMMUNITY CENTER***

***June 13, 2022***

***Members Present:*** Mayor Olson, Members Hoffman, Winkler & Captain

***Members Absent:*** Member Nelson

***Staff Present:*** Clerk Umland

***Guest Present:***  Brenda Roberts, Pete Wallner, Brian Yates, Amanda Hansen, Brent Lind, Kerynn McKane, Doris Manfreddi, Scott Poppinga, Jerry Nelson.

***Declaring a quorum, Mayor Olson called the regular meeting to order at 6:30 p.m. and the citizens recited the Pledge of Allegiance.***

***There were no additions to the agenda. Motion by Hoffman, seconded by Winkler , to approve the agenda. Motion carried, unanimous.***

***4. Public Hearings: None***

***5. Unscheduled Public Appearance:***

Mayor Olson called for anyone with unscheduled business. Kerynn McKane (308 1st St SE) approached the Council about the drainage issues in the alley in back of their house. She stated work had been done twice in the alley to mitigate the water issue and the drain tile is failing again. Standing water is causing issues with mosquitoes. The city maintenance will take a look at it and see what can be done. The homeowners split the cost to fix it originally.

***6. Communication Reports***

***A. Review the May Enterprise Reports – no comments***

***B. Public Safety Reports –*** Mr. Wallner stated the department was busy the last couple weeks. At the present time, the Jaws of Life is not operational. If needed, will call an area city for backup. Motion was made by Winkler, seconded by Member Captain approving Isaac Hale be added on the Bertha Fire Department roster effective June 6, 2022. Carried. The turnout gear is here just waiting for helmets. The department will be applying for another DNR Assistance Matching Grant.

Amanda Hansen gave a statistic report on the month of May. Two volunteers EMTs have passed their national registry test. The tires on the rig will need replacement. A minor mishap to the rig –will be getting a quote for the insurance company.

**C. Law Enforcement Report-** Todd County Sheriff Department provided the council with the May activity report that summarizes the 20 calls received in the their department: 3-animal complaints, 1-assist other agencies, 1-civil issue, 3-disturbance, 2-gas drive-offs, 2-public assist, 1-traffic hazards, 1 traffic stop and 6 miscellaneous.

***D. Public Works Report –*** Personnel committee is in the process of interviewing candidates for the position of Public Works Supervisor. They have one more interview prior to making a recommendation to the council. Brent Lind had a list of concerns that need action for the council: roll off, tines for loader, tractor, blading done, engine hoist, repairs to city pickup, City clerk will check in with League to see how to dispose of public surplus property if we need to have sealed bids or just set a price for the items. Mr. Lind was asked to get some quotes and provide the council with the information.

**E. Clerk- Kapp’s Kafe-** A potential buyer for Kapp’s Kafe is looking at converting the building into apartments. He was wondering if the council would approve having the whole building for housing or if the bottom part would need to house a business. The building could be used for housing but a public hearing would need to be done and approve a conditional use permit.

***7. Consider the Consent Agenda –Action required***

***Note: The Consent Agenda listed those items of business which are considered to be routine and/or which need no discussion. Consent items are acted upon by one motion. If discussion is desired by council, that item may be moved to an appropriate section of the regular agenda for discussion.***

Mayor Olson asked if there were any additions, deletions, or corrections to be made to the Consent Agenda. Motion by Member Hoffman, seconded by Member Winkler to accept the consent agenda as presented. Carried. The consent agenda included the following:

1. Approval of the May 9, 2022 Regular Council Minutes.
2. Approval of May Disbursements & Authorize Issuance in accordance with the list provided including all electronic payments plus June Check Nos. 90269-90302 in the amount of $28,300.42.
3. Review Bank Correspondence – Bank Statement & Investment Report
4. Approved MN Lawful Gambling LG240B Application to Conduct Excluded Bingo for Wm. Larson American Post to hold a Bingo event on July 8, 2022 at 127 2nd Ave NW, Bertha, MN.
5. Resolution 2022-29 – A Resolution Accepting a Donation from Todd Area Trail Association for $1,000.00 to assist the Bertha Days Committee in funding the summer festival activities.
6. Approved Building Permit 2022-01 from Taylor Lind to construct a 12X20 storage shed at 408 Main St. East.
7. Resolution 2022-30 accepting grant funds from the Initiative Foundation on behalf of the Todd County Broadband Coalition in the amount of $10,000.00 to support the need to improve broadband service in Todd County.
8. Resolution 2022-31- Notification from MN State Demographer of the April 1, 2021 U.S. Census count: Population 554, total housing units at 213. It is important that our estimates are accurate, as they are used to distribute state aid to cities.
9. Approved the request from the initiative Foundation for support in the amount of $410.00 for the budget year 2023.

***8. Consider Business***

***A.*** Member Hoffman report was brief and stated that funds have been pledged from the county and the Initiative Foundation to help with survey expenses.

**B.** Small Cities Development Program – to date they have received 12 applications from Bertha residents and 7 applications from Hewitt residents. Each city will receive 8 homes done but if Hewitt does not get another qualified application in a year then they will approve a Bertha application.

C. Consider a rate adjustment for water/sewer fees. No decision made but did discuss making garbage pickup mandatory.

**9. Committee Reports**

**A. Public Works Supervisor - Personnel** committee had no recommendation yet. They have interviewed 7 applicants with one more to go. Mr. Lind requested a wage increase of $3.00 per hour. He stated if you want to keep your employees you must pay them more to be competitive. A wage study should be done for the city. Motion Member Hoffman, seconded by Member Winkler to give all current city workers excluding EMT and fire department volunteers a $3.00 per hour increase effective the first pay period of July, 2022. Carried.

**10. Correspondence/Meeting/Conference**

**A.** Solar Panels – no new information

**B.** Advanced Utility Solutions- A copy of the agreement between the City of Bertha and Advanced Utility Solutions, LLC for contract operations was provided in the council packet to review.

**C.** Tri-County Healthcare – A brief discussion on the letter agreement between Bertha Ambulance Service and Tri-County Ambulance Service for ALS intercepts. Our previous agreement with Tri-County Healthcare they received 50% of collected amount for the billed run. This agreement the city would reimburse Tri-County Ambulance a set fee of $350.00 and be billed monthly. Hoffman made a motion that the Council adopt Resolution 2022-32 –approving the agreement for paramedic intercept services between Bertha Ambulance Service and Tri-County Healthcare Ambulance Service. Winkler seconded the motion. Carried unanimously .

**D.** Energy & Environment Planning Meeting. – Erica Bjelland (Regional Development Planner) has scheduled to meet with us to share more information and describe the Energy and Environment Planning process with the city. Projects are meant to contribute to the vitality of the city and its residents. Member Winkler volunteered to attend this meeting on the 22th.

E. Special Meeting for June 15th was postponed due to Trinity thinking we didn’t post it properly. A brief discussion on where to post notices- where the official bulletin is located. A motion by Winkler, seconded by Member Captain is to make the official bulletin board the one outside the Community Center. Carried.

***11. Adjournment***

There was no further business to come before the City Council. Member Winkler moved; Member Captain seconded the motion to adjourn. With all members in favor, motion was carried. The meeting adjourned at 8:35 p.m.